

**Industrial Tour-2023**

**Organized by** : Department of Electronics & Communication Engineering-I  
**Topic** : Industrial Tour  
**Venue** : Prasara Bharathi All India Radio, Vishakhapatnam  
**Date & Time** : 16/03/2023 & 10:00AM TO 05:00PM  
**Conducted for** : Students

Branch	Year	Semester	No of Students Attended
ECE	II	II	97
Total No of Students Attended			97

**Report****1. Report in brief by Organizer / Coordinator / Convener:**

An one day industrial tour was organized for II B.Tech II Semester students of the Department of Electronics and Communication Engineering-I on 16/03/2023 to Prasara Bharathi- All India Radio , Vishakhapatnam. A total of 97 students along with 4 faculty members visited the FM transmitter at Siripuram & MW transmitter at Agnampudi.

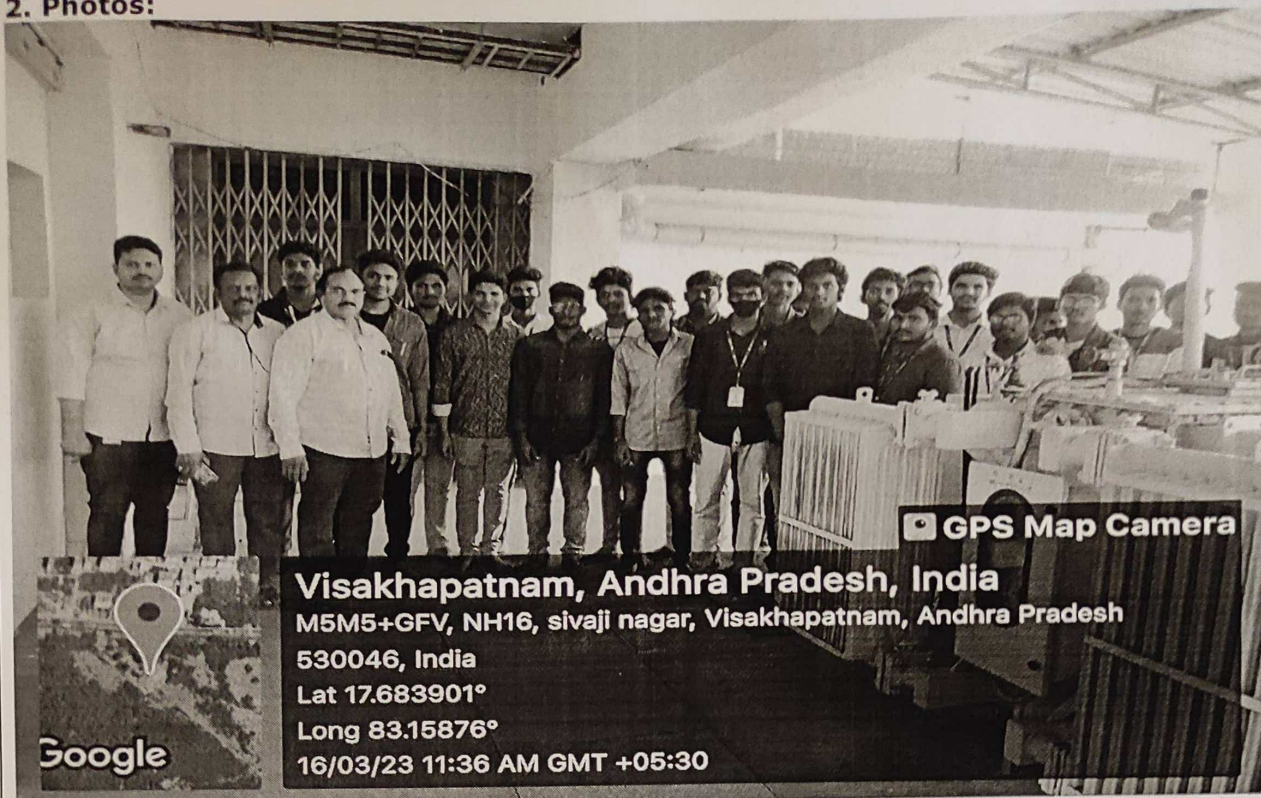
The tour commenced at 5.30 am from Aditya Academy, Kakinada and Aditya Degree College, Rajahmundry simultaneously in two buses boarding the students enroute to the destination. The students were divided into section wise such that one section were sent to Agnampudi and other section to Siripuram respectively and they were exchanged vice-versa after lunch.

At Siripuram, the students were again divided into 2 batches. First batch learnt about the how the different studios (Talk, Music, Playback) record the programs and how the programs from other stations are broadcasted. Second batch learnt about the modulation process of transmitting the data.

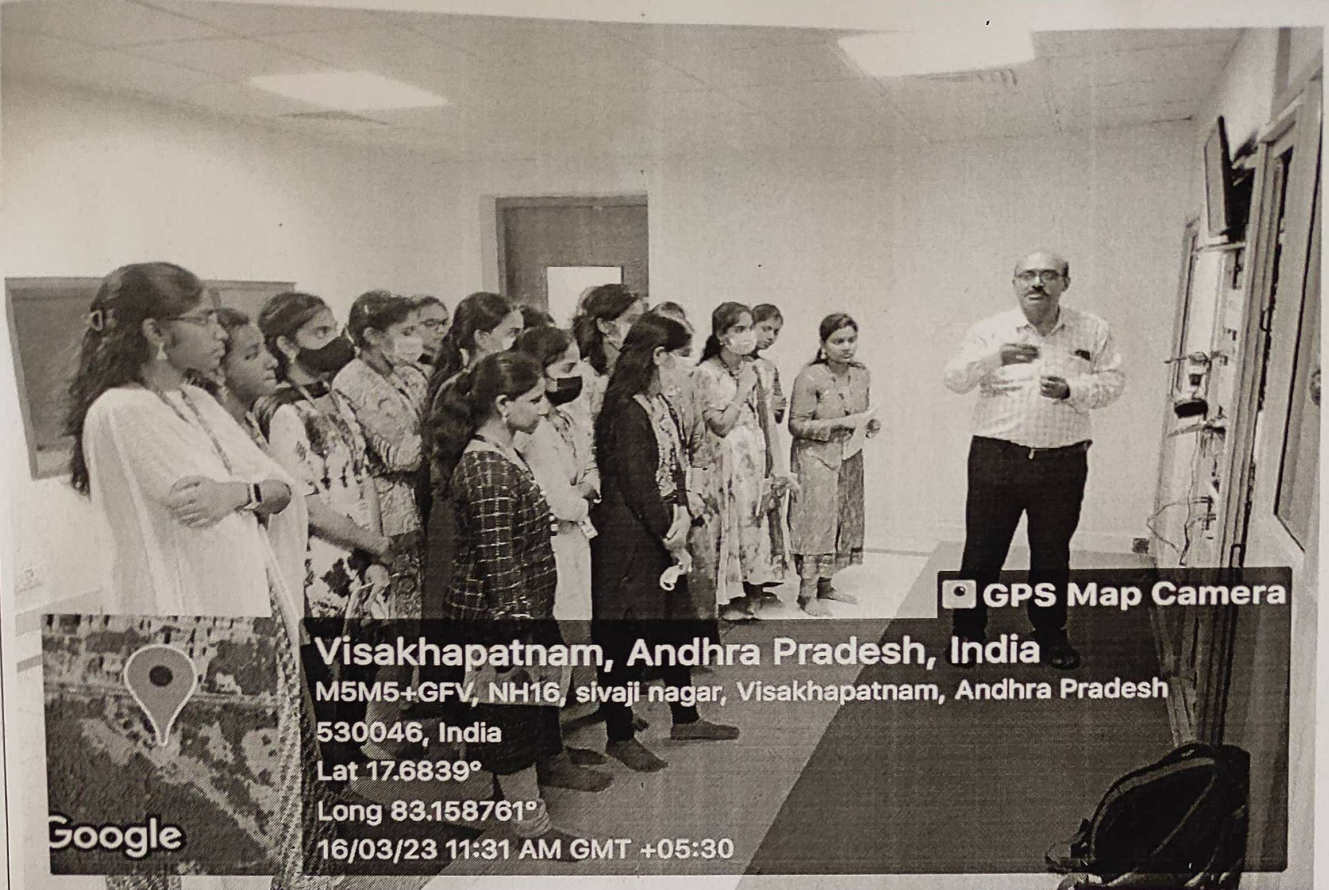
At Agnampudi, students learnt about how the transmitted program from Siripuram is broadcasted to the audience. The resource person explained about the concept of transmission lines and the maximum power transfer to send maximum data.



## 2. Photos:











### 3. Feedback from students:

All the students were happy for attending the industrial tour. They were enthusiastic to attend the future industrial tour also.

*C. Sanyal*  
Coordinator/Organizer

*C. Sanyal*

*A. Wadhwa*  
HOD

*[Signature]*  
Principal





प्रसार भारती /Prasar Bharati

(भारत का लोक सेवा प्रसारक / India's Public Service Broadcaster)



आकाशवाणी : विशाखापट्टणम/ **All India Radio::Visakhapatnam**

Tele Fax: 0891 – 2562084 E-mail: [airvisakhapatnam@rediffmail.com](mailto:airvisakhapatnam@rediffmail.com)

सं/No: 11(12)/2022-23/E/IV/

दिनांक/ Date: 13.03.2023

The Head of Department  
Department of Electronics & Communication Engineering  
Aditya College of Engineering & Technology  
Surampalem

Sub:- Permission to visit to All India Radio – reg  
Ref:- Your letter dated 10.03.2023

Sir,

With reference to above, this is to state that 99 nos. of B.Tech. Students of your college are permitted to visit All India Radio installations i.e. Studios & FM Transmitter at Siripuram and 100 kW MW Transmitter at Aganampudi, Visakhapatnam on **16.03.2023**.

You may kindly instruct the following points to your students for strict compliance:

- Mobile phones be switched off or in silent mode during their visit to studios & transmitters.
- They should avoid leaning on walls.
- Taking of photos either from cameras or mobiles is prohibited in and around AIR premises.
- All students should wear masks during the visit of All India Radio.

Encl: GST Invoice for Rs.35,046/-

Yours Faithfully,

(C.Subba Rao)  
Deputy Director General (E)



# Prasar Bharati e-Invoicing System



## B2C Billing

**Invoice No :** VSP-TRG/13/22-23

**Bill date :** 2023-03-13

**Category :** B2C

**Payment mode :** UPI

**Transaction Id :** UPI REF No: 343816988512

**Paid On :** 2023-03-13 11:23:00

### Seller

GSTIN : 37AAAJP0288RIZE

ALL INDIA RADIO

SIRIPURAM VISAKHAPATNAM

VIJAYWADA

520010

ANDHRA PRADESH

### Purchaser

Aditya College of Engineering & Technology  
Surampalem, East godavari district.

## Items Details

S. No.	Product Description	HSN/SAC Code	Quantity	Unit	Price (Rs.)	Discount (Rs.)	Taxable Amount (Rs.)	GST (%)	Cess	Total (Rs.)												
1	INDUSTRIAL VISIT BY 99 ENGINEERING STUDENT FOR 1 DAY ON 16.03.2023	998346	99		300	0	29700	18% CGST - 2673 SGST - 2673 IGST - 0	0	35046												
<table><tr><th>Taxable Amount (Rs.)</th><th>CGST Amount (Rs.)</th><th>SGST Amount (Rs.)</th><th>IGST Amount (Rs.)</th><th>Cess Amount (Rs.)</th><th>Total Invoice Amount (Rs.)</th></tr><tr><td>29700</td><td>2673</td><td>2673</td><td>0</td><td>0</td><td>35046</td></tr></table>											Taxable Amount (Rs.)	CGST Amount (Rs.)	SGST Amount (Rs.)	IGST Amount (Rs.)	Cess Amount (Rs.)	Total Invoice Amount (Rs.)	29700	2673	2673	0	0	35046
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29700	2673	2673	0	0	35046																	

Printed On : 2023-03-13 12:18:00 ----- IP : 59.93.105.15



**Industrial Tour-2023**

**Organized by** : Department of Electronics & Communication Engineering  
**Designation** :  
**Topic** : Industrial Tour  
**Venue** : Prasar Bharathi All India Radio ,Vishakhapatnam  
**Date & Time** : From: 10/03/2023 To: 10/03/2023  
**Conducted for** : Students

Branch	Year	Semester	No of Students Attended
ECE	II	II	103
Total No of Students Attended			103

**Profile of the Speaker**

No Speaker

**Report****1. Report in brief by Organizer / Coordinator / Convener:**

An one day industrial tour was organized for II-II B.Tech students of the Department of Electronics Engineering-II on 10/03/2023 to Prasar Bharathi- All India Radio , Vishakhapatnam. A total of 103 students along with 4 faculty members (Dr A B Siddique, Mr I Ramesh Raja, Ms Sneha M Joseph & Ms G Jyothsna) visited the FM transmitter at Siripuram & MW transmitter at Agnampudi.

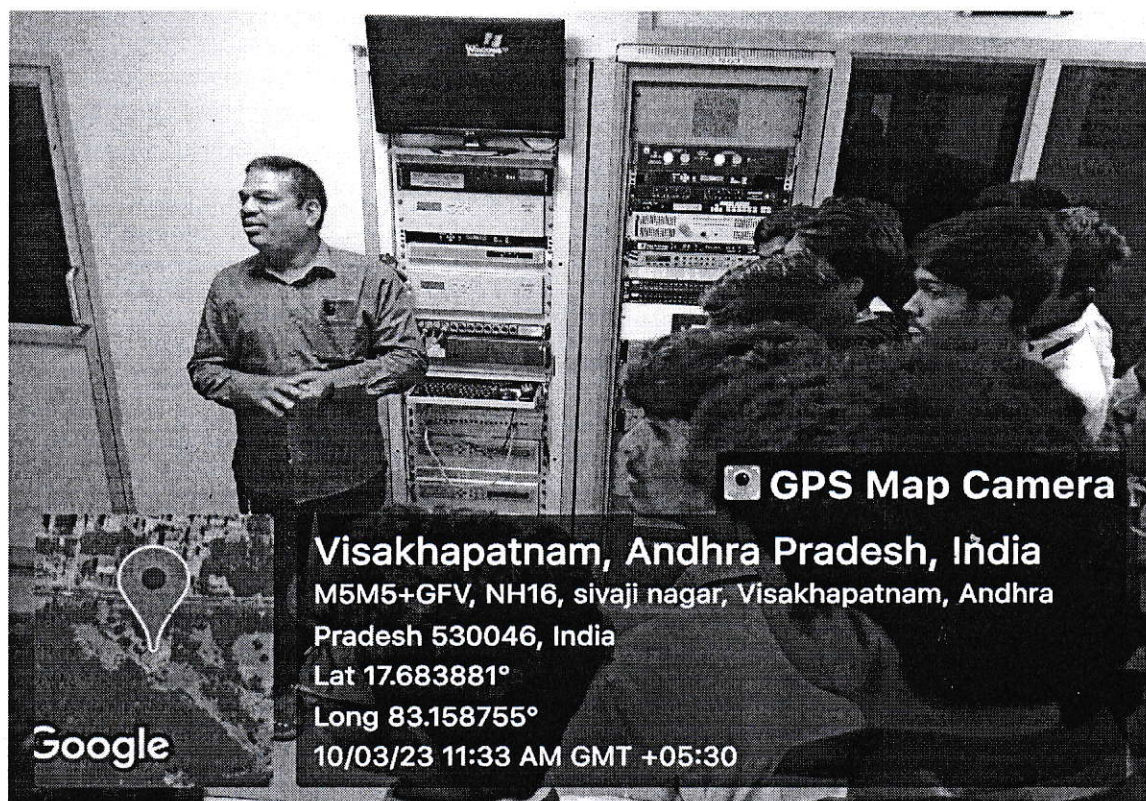
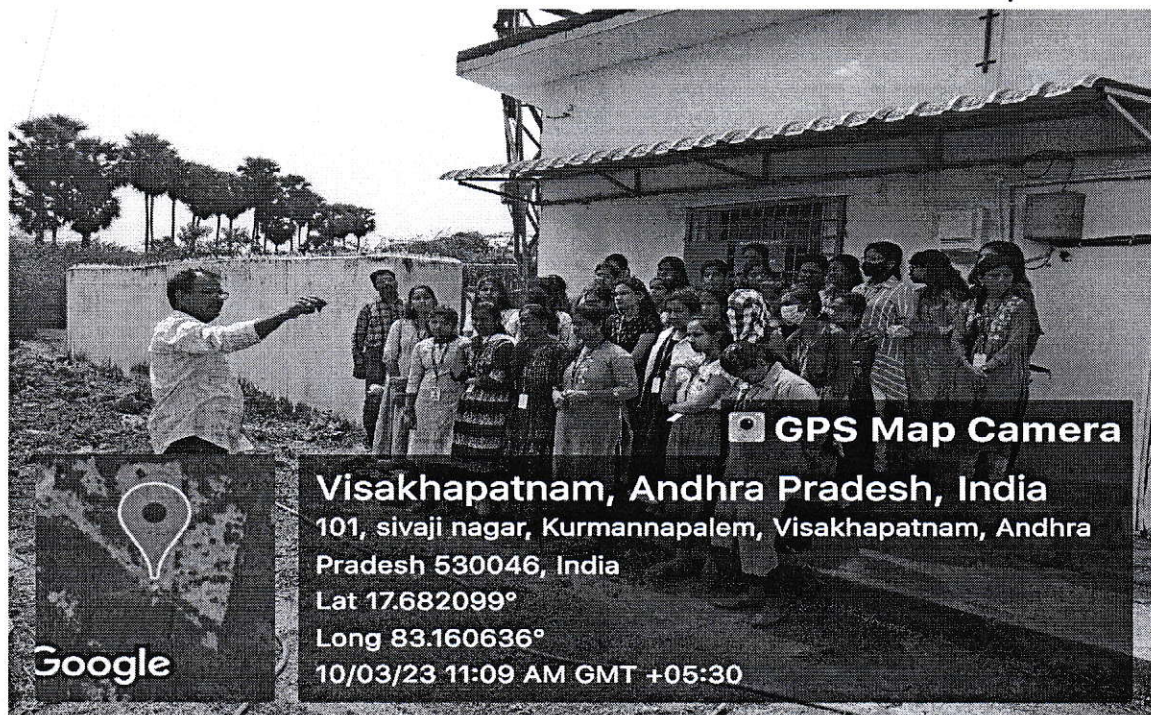
The tour commenced at 5.30 am from Aditya Academy, Kakinada and Aditya Degree College, Rajahmundry simultaneously in two buses boarding the students enroute to the destination. The students were divided into section wise such that one section were sent to Agnampudi and other section to Siripuram respectively and they were exchanged vice-versa after lunch.

At Siripuram, the students were again divided into 2 batches. First batch learnt about the how the different studios (Talk, Music, Playback) record the programs and how the programs from other stations are broadcasted. Different studios are used according to the different acoustics design. Two major contributors for this design are echo & reverberation- depending on how these values changes different studios are used for Live programs, Music & Talk. Every program is broadcasted to the audience through the console having 12 inputs. Every input of the console is connected to a feeder system which when opened helps in sending data on AIR. Second batch learnt about the modulation process of transmitting the data.

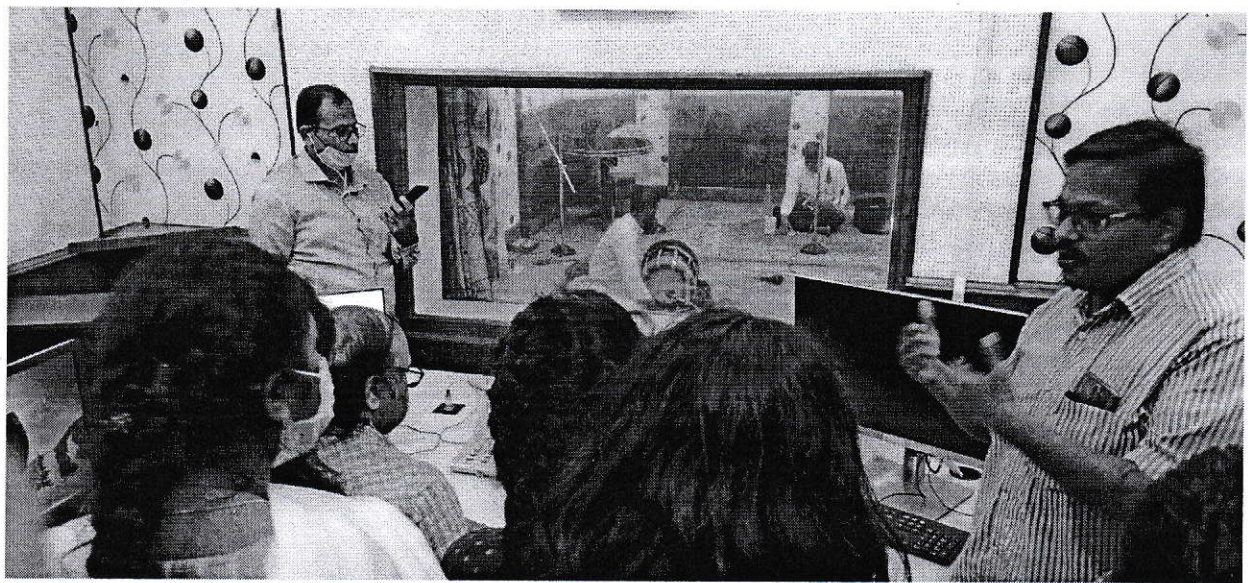
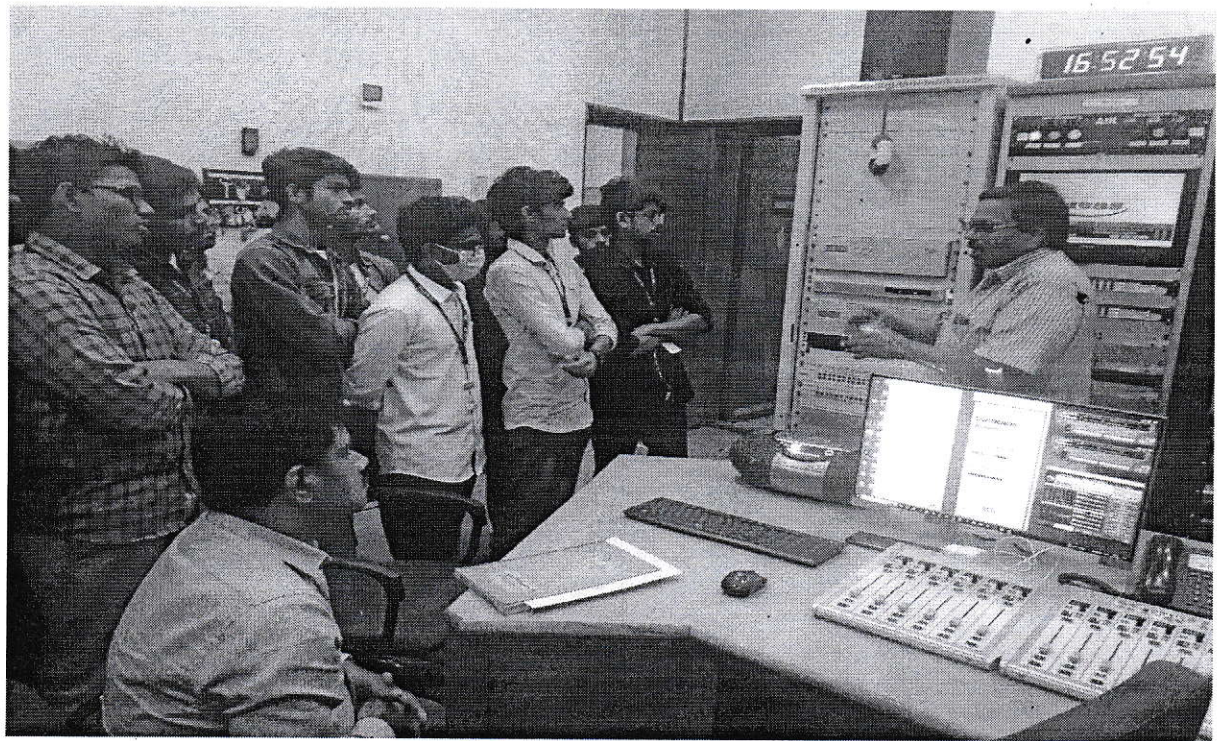
At Agnampudi, students learnt about how the transmitted program from Siripuram is broadcasted to the audience. The resource person explained about the concept of transmission lines and the maximum power transfer to send maximum data.



2. Photos:











### 3. Feedback from students:

All the students were happy for attending the industrial tour. They were enthusiastic to attend the future industrial tours also.

### 4. Remarks from Resource Person: ----

Coordinator/Organizer

HOD

Principal





प्रसार भारती /Prasar Bharati

(भारत का लोक सेवा प्रसारक / India's Public Service Broadcaster)



आकाशवाणी : विशाखापट्टणम/ **All India Radio::Visakhapatnam**

Tele Fax: 0891 – 2562084 E-mail: [airvisakhapatnam@rediffmail.com](mailto:airvisakhapatnam@rediffmail.com)

सं/No: 11(12)/2022-23/E/IV/

दिनांक/ Date: 03.03.2023

The Head of Department  
Department of Electronics & Communication Engineering  
Aditya College of Engineering & Technology  
Surampalem

Sub:- Permission to visit to All India Radio – reg  
Ref:- Your letter dated 03.03.2023

Sir,

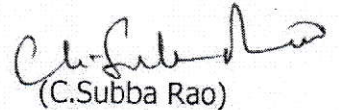
With reference to above, this is to state that 99 nos. of B.Tech. Students of your college are permitted to visit All India Radio installations i.e. Studios & FM Transmitter at Siripuram and 100 kW MW Transmitter at Aganampudi, Visakhapatnam on **10.03.2023**.

You may kindly instruct the following points to your students for strict compliance:

- i. Mobile phones be switched off or in silent mode during their visit to studios & transmitters.
- ii. They should avoid leaning on walls.
- iii. Taking of photos either from cameras or mobiles is prohibited in and around AIR premises.
- iv. All students should wear masks during the visit of All India Radio.

Yours Faithfully,

Encl: GST Invoice for Rs.35,046/-

  
(C.Subba Rao)

Deputy Director General (E)







Sec A

## ADITYA COLLEGE OF ENGINEERING AND TECHNOLOGY

### INDUSTRIAL VISIT/CULTURAL VISIT APPROVAL FORM

Department	Name of the Applicant	Designation	Date
Department of Electronics & Communication Engineering	Mrs.A. Rama Vasantha Mr. K.Jayaram Kumar	Associate Professor Assistant Professor	16-03-2023

Kindly read the Guidelines for Industrial/Cultural Visit Approval before fill the form

- Type of Visit/Tour : INDUSTRIAL VISIT
- Date & Time of Departure : 16-03-2023 & 05.00 am
- Date & Time of Arrival : 16-03-2023 & 08.00 pm
- Address & Phone Nos. (for contact) : ADITYA COLLEGE OF ENGINEERING & TECHNOLOGY  
ADITYA NAGAR, ADB ROAD, SURAMPALEM-533437  
EAST GODAVARI DIST, ANDHRA PRADESH.
- Mode of Travel : Train/Bus/Car/Van/Other Mode -Specify (Enclose details in Annexure 1)
- Copy of Approval letter from Industry : Yes/No (Enclose details in Annexure 2)YES
- Accompanying Faculty Details and Undertaking Letter : Yes/No (Enclose details in Annexure 3)YES
- List of Students Male/Female : Yes/No (Enclose details in Annexure 4)YES
- Accommodation Details with Confirmation letter : Yes/No (Enclose details in Annexure 5) NO
- Faculty/Students Trained in First Aid/ Handling Fire Extinguishers : Yes/No (Enclose details in Annexure 6)YES
- Undertaking Letter From Students : Yes/No (Enclose details in Annexure 7)YES
- Approval from Head of the Department :   
(Sign with Seal)  
**Head of the Department  
Dept. of ECE  
Aditya College of  
Engineering & Technology  
SURAMPALEM-533 437**
- Approval from Principal :   
(Sign with Seal)  
**PRINCIPAL  
Aditya College of  
Engineering & Technology  
SURAMPALEM**

Note: The Form should be submitted two weeks prior to the departure

Approval from University Student Safety Committee (Check List)

Mode of Travel ☒ Approval - Industry ☒ Faculty Details ☒ Students Details ☒ Undertaking Students ☒ Undertaking Faculty ☒ Accommodation ☐ Safety Training ☒



**Mode of Travel**

Annexure

Sl. No	Details	Mode of Travel	Travel Details * with Phone number of Agent and Driver Phone Number	Responsible Person Handling
1.	ACET COLLEGE BUS KAKINADA TO VISAKHAPATNAM	BUS	9948558252	Dorababu
2.	ACET COLLEGE BUS VISAKHAPATNAM TO KAKINADA	BUS	9948558252	Dorababu

\* If Travel by outside ACET bus FC copy of the bus should be attached

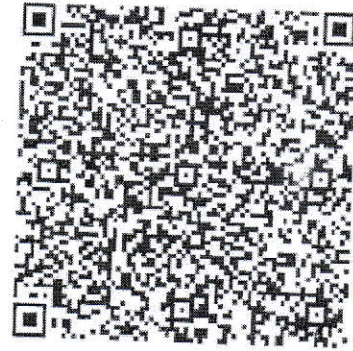
**Copy of the Approval Letter from Industry**

Annexure 2

- Should contain clear date, time and number of days of Visit
- Letter should be by the authenticated person from the Industry minimum at Manager Level with seal.



# Prasar Bharati e-Invoicing System



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Aditya College of Engineering & Technology  
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Yours Faithfully,

(C.Subba Rao)

Deputy Director General (E)





## Accompanying Faculty

Sl. No	Name of the Faculty/Emp.id Designation/College/	Male/Female	Contact Mobile Number and Email	Alternate Contact In case of Emergency
1.	Mrs.A. Rama Vasantha	Female	9949974343	
2.	Mr. K.Jayaram Kumar	Male	9032235282	

**UNDERTAKING LETTER - FACULTY**

We the faculty of **ELECTRONICS AND COMMUNICATION ENGINEERING** Department at Aditya College of Engineering And Technology, Surampalem - 533437 do here-by undertake the students of **II B.TECH & II SEMESTER** that we are going on **Industrial Visit** to **All India Radio Station, Visakhapatnam** organized on date **16-03-2023** time **05:00 AM** and arrival on date **16-03-2023** time **08:00 PM**. We shall undertake full responsibility of the student's actions and behaviour at all times during the course of Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out bound Training. We further undertake not to breach the safety guidelines of the ACET College at any cost.

We here-by undertake that the Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out bound Training is purely academic related and at any case .

Sl. No	Empl.id	Name of the Faculty	Signature
1.	1461	Mrs.A. Rama Vasantha	
2.	4393	Mr. K.Jayaram Kumar	



Sl.No	Reg.No	Name of the Student	Mobile Number	Male/ Female	Special Problem if any
1	21NN1A0480	PALIKA SRI VASAVI	9515276322	F	
2	21P31A0403	ADAPA SURYAVENKAT	9346662796	M	
3	21P31A0404	AITHUPUDI TRINADH VENKATESHWARLU	0515275721	M	
4	21P31A0405	AKULA MANOJ, KUMAR	9392569726	M	
5	21P31A0406	ALLAM VEERA VENKATA RAVITEJA	8179785196	Male	
6	21P31A0409	BANDI NITESH	7997048554	Male	
7	21P31A0410	BARRE PRASANTH	8125764722	Male	
8	21P31A0411	BHERI SRI BHARGAVI	9121690264	F	
9	21P31A0413	CHIEKATLA SARASWATHI	9502808219	Female	
10	21P31A0415	CHOPPERLA MONISHA	8019009948	F	
11	21P31A0416	DANGETI SANTOSH SANVESH	7075489337	M	
12	21P31A0417	GANDI GANGA	8555963223	F	
13	21P31A0419	GATHADA SANJAY VARDHAN	9347360396	M	
14	21P31A0420	GEESALA PAVAN	7416479249	M	
15	21P31A0422	GUTHULA ADITYA VENKATA SAI	9515869699	M	
16	21P31A0424	KALTURI NAVYA SRI	7815938870	F	
17	21P31A0425	KANAKALA BHAVISHITHA	7396971712	F	
18	21P31A0426	KOLLU RAGHUVeer	8106342767	M	
19	21P31A0428	KONDAPALLI SIMHADRI	8466864353	M	
20	21P31A0430	KOSURI VANDANA	8500505518	F	
21	21P31A0431	KOTHAPALLI ANUSHA	8500545407	F	
22	21P31A0432	KUNDALA KRISHNA VENI	8309390477	F	
23	21P31A0434	LANKA AKHILA	8309997878	F	
24	21P31A0435	MADDALA NITHIN SAI KRISHNA	9502974777	M	
25	21P31A0437	MAMIDALA TULASI SAI RAMA SATYA VANI	6303909277	F	



26	21P31A0438	MANYAM RADHA	8688431966	F	
27	21P31A0440	MEKALA PRIYANKA	9640476129	F	
28	21P31A0442	MYLAPALLI VENKAT	9398576885	M	
29	21P31A0443	NAKKA ANIL RAMACHANDU	8121844785	M	
30	21P31A0444	NUNE BHAVYA SRI	6301045787	F	
31	21P31A0445	PADALA SATYA LAKSHMI DURGA	9866842877	F	
32	21P31A0446	PAKA VINAY AKASH	7842783818	M	
33	21P31A0447	PATNALA SAI VENKATA PRABHAKAR	6305364259	M	
34	21P31A0448	PINDI ANITHA	9347833616	F	
35	21P31A0449	REKADI GREESHMA	9989472619	F	
36	21P31A0450	SAGI KOWSHIKA	9381888284	F	
37	21P31A0451	SAGINELA NAVEEN KUMAR	9440507997	M	
38	21P31A0452	SIDDA SATYA ANUSHA	8555938068	F	
39	21P31A0453	SIVAKOTI ASHMA	8639352235	F	
40	21P31A0454	SRIDEVI GOLDEN NEELAPALA	7989515548	F	
41	21P31A0455	SUDHARSHAN DASARI JAGANNADHRAO	8688193243	M	
42	21P31A0457	SYED KHADARUNNISA MUSKAN	7382572763	F	
43	21P31A0458	TAMMISETTI VENKATA VINAY MANIKANTA KUMAR	9989367986	M	
44	21P31A0459	VVSSS DEEPTHI MEGHANA PALEPU	7680086782	F	
45	21P31A0460	VALAVALA POORVAJA	8499059187	F	
46	21P31A0462	VOOLAPALLI VENU GOPALA KRISHNA	9392562334	M	
47	21P31A0463	VUBA TARUN KUMAR	7337578442	M	
48	21P31A0464	YADLA VEERA VENKATA VINAY	9121336306	M	
49	21P31A0465	YEDIDA DILEEP	9392302697	M	
50	21P31A0466	YEPURI SRI VENKATA NIKHIL	9398443558	M	
51	22P35A0401	SAKKURI LAASYA	8019700468	F	
52	22P35A0402	PINAPOTHU SWATHI	9948142205	F	
53	22P35A0403	DUDEKULA SAKIYA	9346077892	F	
54	21P31A0467	KOMMURI NANDU MOHAN LAKSHMI KUMAR	8185848479	M	



## UNDERTAKING LETTER - STUDENTS

We the students of **II B.TECH & II SEMESTER - ELECTRONICS AND COMMUNICATION ENGINEERING** Department at Aditya College of Engineering And Technology, Surampalem - 533437 do here-by undertake that we are going on **Industrial Visit to All India Radio Station, Visakhapatnam** organized on date **16-03-2023** time **05:00 AM** and arrival on date **16-03-2023** time **08:00 PM**. Faculty and staff of ACET College will not be held responsible for any mishap/eventualities during the trip.

Sl.No	Reg.No	Name of the Student	Signature
1.	21NN1A0480	PALIKA SRI VASAVI	P. Sri Vasavi
2.	21P31A0403	ADAPA SURYAVENKAT	Surya
3.	21P31A0404	AITHUPUDI TRINADH VENKATESHWARLU	A. Trinadh
4.	21P31A0405	AKULA MANOJ KUMAR	A. Manoj Kumar
5.	21P31A0406	ALLAM VEERA VENKATA RAVITEJA	A. Raviteja
6.	21P31A0409	BANDI NITESH	B. Nitesh
7.	21P31A0410	BARRE PRASANTH	B. Prasanth
8.	21P31A0411	BHERI SRI BHARGAVI	B. Bhargavi
9.	21P31A0413	CHIEKATLA SARASWATHI	Ch. Saraswathi
10.	21P31A0415	CHOPPERLA MONISHA	ch. Monisha
11.	21P31A0416	DANGETI SANTOSH SANVESH	D. Santosh
12.	21P31A0417	GANDI GANGA	G. Ganga
13.	21P31A0419	GATHADA SANJAY VARDHAN	G. Sanjay
14.	21P31A0420	GEESALA PAVAN	G. Pavan
15.	21P31A0422	GUTHULA ADITYA VENKATA SAI	G. Aditya
16.	21P31A0424	KALTURI NAVYA SRI	K. Navya Sri
17.	21P31A0425	KANAKALA BHAVISHITHA	K. Bhavitha
18.	21P31A0426	KOLLU RAGHUVeer	K. Raghuvir
19.	21P31A0428	KONDAPALLI SIMHADRI	K. Simhadri
20.	21P31A0430	KOSURI VANDANA	K. Vandana
21.	21P31A0431	KOTHAPALLI ANUSHA	K. Anusha



22	21P31A0432	KUNDALA KRISHNA VENI	K. Krishnaveni
23	21P31A0434	LANKA AKHILA	L. Akhila
24	21P31A0435	MADDALA NITHIN SAI KRISHNA	M. Nithin
25	21P31A0437	MAMIDALA TULASI SAI RAMA SATYA VANI	M.T.S.R. Satya Vani
26	21P31A0438	MANYAM RADHA	M. Radha
27	21P31A0440	MEKALA PRIYANKA	M. Priyanka
28	21P31A0442	MYLAPALLI VENKAT	V. Venkat
29	21P31A0443	NAKKA ANIL RAMACHANDU	N.A.R. Chandu
30	21P31A0444	NUNE BHAVYA SRI	N. Bhavya Sri
31	21P31A0445	PADALA SATYA LAKSHMI DURGA	P. Satya Lakshmi Durga
32	21P31A0446	PAKA VINAY AKASH	P.V. Akash
33	21P31A0447	PATNALA SAI VENKATA PRABHAKAR	P.S.V. Prabhakar
34	21P31A0448	PINDI ANITHA	P. Anitha
35	21P31A0449	REKADI GREESHMA	R. Greeshma
36	21P31A0450	SAGI KOWSHIKA	S. Koushika Varma
37	21P31A0451	SAGINELA NAVEEN KUMAR	S. Naveen
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39	21P31A0453	SIVAKOTI ASHMA	S. Ashma
40	21P31A0454	SRIDEVI GOLDEN NEELAPALA	N. Golden
41	21P31A0455	SUDHARSHAN DASARI JAGANNADHRAO	D. Sudharshan
42	21P31A0457	SYED KHADARUNNISA MUSKAN	S.D.K. Muskan
43	21P31A0458	TAMMISETTI VENKATA VINAY MANIKANTA KUMAR	T.V.V. Manikanta
44	21P31A0459	VVSSS DEEPTHI MEGHANA PALEPU	P. Meghna
45	21P31A0460	VALAVALA POORVAJA	V. Poorvaaja
46	21P31A0462	VOOLAPALLI VENU GOPALA KRISHNA	V.V.G. Krishna
47	21P31A0463	VUBA TARUN KUMAR	V. Tarun Kumar
48	21P31A0464	YADLA VEERA VENKATA VINAY	Y. Vinay
49	21P31A0465	YEDIDA DILEEP	Y. Dileep
50	21P31A0466	YEPURI SRI VENKATA NIKHIL	Y. Sri Venkatesh
51	22P35A0401	SAKKURI LAASYA	S. Laasya
52	22P35A0402	PINAPOTHU SWATHI	P. Swathi
53	22P35A0403	DUDEKULA SAKIYA	D. Sakiya

\* The Undertaking should repeat in all pages

54

21P31A0432

KOMMURI NANDU MOHAN  
LAKSHMI KUMAR

R.N.M. Lakshmi Kumar



## GUIDELINES TO GET FINAL APPROVAL FOR INDUSTRIAL VISIT/CULTURAL VISIT/ SPORTS MEETS/ FIELD TRIP/STUDY TOUR/OUT BOUND TRAINING/

- The Programme Chairs may plan only academic related tours as and when required with small groups attaching adequate or proportionate male and female faculty members (Students' tours of entertainment/fun to be discouraged)
- The Division Chair/Programme Chair approving the Industrial Visit/Field Trip/Outbound Training etc., shall ensure and endorse that the faculty members attached to the tour submit an undertaking stating that the tour is arranged only for Industrial Visit/ Study Tour/ Field Trip/ Outbound Training connected to academics, and students will not be taken or allowed to **mountain areas, rivers, canals, beaches, water parks, reservoirs, forest areas etc.**; and, they are personally liable and answerable for any such untoward incident taking place during the tour.
- Places with potential hazards, such as political unrest, negligent security, disease outbreaks, threats of earthquake or frequent occurrence of Cyclone and flood, should be avoided.
- If the mode of transport is by bus, overnight travel is strictly not permitted. Any travel requiring more than 24 hours should not be by road (Preferable mode of Transport is Train).
- Faculty/staff arranged students' un-official tours shall be treated as violation of University Rules and the individuals organizing or arranging to organize such tours shall be subjected to appropriate disciplinary action.
- The capability of the participants to take part meaningfully in the activity must be taken into consideration when deciding the destination, itinerary and duration of the tour.
- The detailed tour schedule shall be submitted well in advance mentioning the date, time and place of departure and arrival, mode of travel (Bus/Train/Air/Ship/Other Modes), outstation accommodation arrangement details, list of important telephone numbers and addresses of the locations where the team is visiting including the phone-fax numbers of the hotel and local transport details.
- **If Travel by outside bus, FC copy of the bus should be produced with request form.**
- **Each study tour should maintain student faculty ratio of 20 : 1.**
- **Lady faculty member should accompany girl students (It is applicable even if only one girl student is going for a trip)**
- The Accompanying faculties should submit the undertaking letter
- All students should get approval from their Proctor/Faculty Advisor and parents.
- The faculty members accompanying the group may be mix of multiple languages talented in order to manage tour affairs confidently and successfully.
- Faculty should authorize the complete schedule
- Club coordinator should accompany in case of representing any club
- List of students – with details (Male / female) to be submitted.
- At least one faculty member (either male or female) of the group needs to be fully acquainted with the touring stations so that they can guide and instruct students in an appropriate way accordingly to see that the students are not getting into any unforeseen incident or accident. Information relevant to the itinerary, such as the



addresses and telephone numbers of the lodging places, location of the local police stations, hospitals, clinics or first-aid units as well as the emergency call numbers en route, should be collected. Such information should be given to the parents and the responsible person in the school before the trip for emergency needs.

- It is preferable to arrange two students (of same gender) or more to live in a room when allocating accommodation. This will facilitate provision of support to fellow members. Once the arrangement for accommodation is finalized, no student should be allowed to make any change without a proper reason so as to avoid causing confusion.
- No student shall be compelled to participate or to contribute money for any kind of tour just for the sake of fund management during the tour. In case of any such compulsion, the student(s) can report to the Safety Committee.
- The parents/guardians of the students (those who are participate in the tour) may be asked to submit an undertaking (by mail or fax or SMS) stating that the parent is permitting their ward to participate in the tour with their knowledge and at their own risk. Students if they are hostellers, they should get special leave approval from their respective Hostel authorities.
- Exit and Entry should be at ACET ( Faculty and Students joining the group from their hometowns and leaving to their hometowns after the tour is not permitted under any circumstances )
- Before leaving for Industrial Visit/ Sports Meet/ Study Tour / Field Trip / Outbound Training etc., concerned faculty organizer shall arrange to procure adequate and proper FIRST AID KIT in consultation with our University Health Centre if necessary. The faculty members shall accompany the students throughout the tour/trip and shall stay along with the students.
- The faculty organizer should carry a small handy Fire Extinguishers (which is readily available in the fire safety office – back to TT Building) in order to apply them in case of fire accidents due to electric short circuit or otherwise either during travel or while staying in hotel etc.; (An "ABC" dry chemical extinguisher can be used on any kind of fire). The unused fire extinguishers shall be returned by the faculty members to the Fire Safety Office.
- No faculty member attached to the tour shall alternate or replace other faculty/staff member on his/her behalf without prior proper approval of the Dean/Director.
- It is advisable that at least one of the faculty or participants should know first aid and use of Fire extinguishers.
- Students should be reminded of the need to follow the Faculty instructions and observe all the safety regulations throughout the trip.
- After checking in a local hotel, the students should first find out where the "fire escape" is. They should also acquaint themselves with the exit direction, the escape route and the place of assembly in case of emergency.
- Faculty accompanying should pay attention to the weather forecasts and news broadcasts of the place of visit. If there is any change in weather or other conditions, a contingency plan should be worked out as soon as possible.
- The faculty should have full knowledge of the health condition of each participant in order to determine whether specific participant(s) should not be allowed to take part in the activities of the day. He/she should take timely and appropriate action having regard to the circumstances of individual cases.
- The faculty should also arrange for any sick member to see the doctor immediately and to take effective preventive measures according to the doctor's advice. If necessary, the faculty should inform the parents



and the school regarding the students' health conditions as soon as possible.

- The faculty should bring along with him/her the necessary safety equipment for the tour, for example, a first aid box, communications equipment (mobile phones), torches, etc.
- The faculty should monitor the speed of the vehicle (bus) in which they are traveling to ensure it is within safety limits. He/she should remind the driver or the reception personnel of the importance of road safety when necessary.
- After returning from the tour, the concerned faculty team shall submit a **BRIEF ARRIVAL REPORT** to the Students' Safety Committee.
- Students attending the IV should submit an observation report for which internal marks may be awarded.

**Note :**

- Faculty member participating in the tour would get 2 PI points per visit (participating in College Administration)
- IV can be made in every semester as compulsory in part of the curriculum to motivate students and faculties







## ADITYA COLLEGE OF ENGINEERING AND TECHNOLOGY

### INDUSTRIAL VISIT/CULTURAL VISIT APPROVAL FORM

Department	Name of the Applicant	Designation	Date
Department of Electronics & Communication Engineering	Mr.G.Satti Babu Mrs. M.D.L.Bhavani	Sr. Assistant Professor Assistant Professor	16-03-2023

Kindly read the Guidelines for Industrial/Cultural Visit Approval before fill the form

- 1 Type of Visit/Tour : INDUSTRIAL VISIT
- 2 Date & Time of Departure : 16-03-2023 & 05.00 am
- 3 Date & Time of Arrival : 16-03-2023 & 08.00 pm
- 4 Address & Phone Nos. (for contact) : ADITYA COLLEGE OF ENGINEERING & TECHNOLOGY  
ADITYA NAGAR, ADB ROAD, SURAMPALEM-533437  
EAST GODAVARI DIST, ANDHRA PRADESH.
- 5 Mode of Travel : Train/Bus/Car/Van/Other Mode -Specify (Enclose details in Annexure 1)
- 6 Copy of Approval letter from Industry : Yes/No (Enclose details in Annexure 2)YES
- 7 Accompanying Faculty Details and Undertaking Letter : Yes/No (Enclose details in Annexure 3)YES
- 8 List of Students Male/Female : Yes/No (Enclose details in Annexure 4)YES
- 9 Accommodation Details with Confirmation letter : Yes/No (Enclose details in Annexure 5) NO
- 10 Faculty/Students Trained in First Aid/ Handling Fire Extinguishers : Yes/No (Enclose details in Annexure 6)YES
- 11 Undertaking Letter From Students : Yes/No (Enclose details in Annexure 7)YES
- 12 Approval from Head of the Department :   
(Sign with Seal)
- 13 Approval from Principal :   
(Sign with Seal)

Head of the Department  
Dept. of ECE  
Aditya College of  
Engineering & Technology  
SURAMPALEM-533 437

PRINCIPAL  
Aditya College of  
Engineering & Technology  
SURAMPALEM

Note: The Form should be submitted two weeks prior to the departure

Approval from University Student Safety Committee (Check List)

Mode of Travel ☒ Approval - Industry ☒ Faculty Details ☒ Students Details ☒ Undertaking Students ☒ Undertaking Faculty ☒ Accommodation ☐ Safety Training ☒



**Mode of Travel**

Annexure 1

Sl. No	Details	Mode of Travel	Travel Details * with Phone number of Agent and Driver Phone Number	Responsible Person Handling
1.	ACET COLLEGE BUS RAJAHMUNDY TO VISAKHAPATNAM	BUS	6300521867	Prasad
2.	ACET COLLEGE BUS VISAKHAPATNAM TO RAJAHMUNDY	BUS	6300521867	Prasad

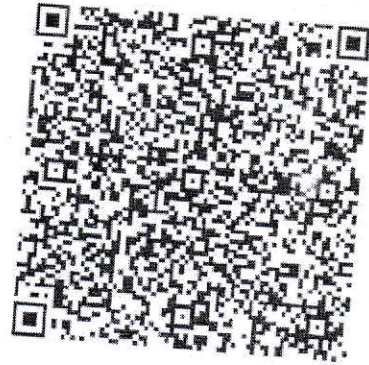
\* If Travel by outside ACET bus FC copy of the bus should be attached

**Copy of the Approval Letter from Industry**

Annexure 2

- Should contain clear date, time and number of days of Visit
- Letter should be by the authenticated person from the Industry minimum at Manager Level with seal.



Prasar Bharati  
e-Invoicing System

## B2C Billing

Invoice No : VSP-TRG/13/22-23

Bill date : 2023-03-13

Category : B2C

Payment mode : UPI

Transaction Id : UPI REF No: 343816988512

Paid On : 2023-03-13 11:23:00

## Seller

GSTIN : 37AAAJPO288R1ZE

ALL INDIA RADIO

SIRIPURAM VISAKHAPATNAM

VIJAYWADA

520010

ANDHRA PRADESH

## Purchaser

Aditya College of Engineering & Technology  
Surampalem, East godavari district.

## Items Details

S. No.	Product Description	HSN/SAC Code	Quantity	Unit Price (Rs.)	Discount (Rs.)	Taxable Amount (Rs.)	GST (%)	Cess	Total (Rs.)												
1	INDUSTRIAL VISIT BY 99 ENGINEERING STUDENT FOR 1 DAY ON 16.03.2023	998346	99	300	0	29700	18% CGST - 2673 SGST - 2673 IGST - 0	0	35046												
<table><tr><th>Taxable Amount (Rs.)</th><th>CGST Amount (Rs.)</th><th>SGST Amount (Rs.)</th><th>IGST Amount (Rs.)</th><th>Cess Amount (Rs.)</th><th>Total Invoice Amount (Rs.)</th></tr><tr><td>29700</td><td>2673</td><td>2673</td><td>0</td><td>0</td><td>35046</td></tr></table>										Taxable Amount (Rs.)	CGST Amount (Rs.)	SGST Amount (Rs.)	IGST Amount (Rs.)	Cess Amount (Rs.)	Total Invoice Amount (Rs.)	29700	2673	2673	0	0	35046
Taxable Amount (Rs.)	CGST Amount (Rs.)	SGST Amount (Rs.)	IGST Amount (Rs.)	Cess Amount (Rs.)	Total Invoice Amount (Rs.)																
29700	2673	2673	0	0	35046																

Printed On: 2023-03-13 12:18:00 IP: 59.93.105.15

Printed On : 2023-03-13 12:18:00 IP : 59.93.105.15





प्रसार भारती /Prasar Bharati

(भारत का लोक सेवा प्रसारक / India's Public Service Broadcaster)



आकाशवाणी : विशाखापट्टणम/ All India Radio::Visakhapatnam

Tele Fax: 0891 – 2562084 E-mail: [airvisakhapatnam@rediffmail.com](mailto:airvisakhapatnam@rediffmail.com)

स/No: 11(12)/2022-23/E/IV/

दिनांक/ Date: 13.03.2023

The Head of Department  
Department of Electronics & Communication Engineering  
Aditya College of Engineering & Technology  
Surampalem

Sub:- Permission to visit to All India Radio – reg

Ref:- Your letter dated 10.03.2023

Sir,

With reference to above, this is to state that 99 nos. of B.Tech. Students of your college are permitted to visit All India Radio installations i.e. Studios & FM Transmitter at Siripuram and 100 kW MW Transmitter at Aganampudi, Visakhapatnam on **16.03.2023**.

You may kindly instruct the following points to your students for strict compliance:

- i. Mobile phones be switched off or in silent mode during their visit to studios & transmitters.
- ii. They should avoid leaning on walls.
- iii. Taking of photos either from cameras or mobiles is prohibited in and around AIR premises.
- iv. All students should wear masks during the visit of All India Radio.

Yours Faithfully,

Encl: GST Invoice for Rs.35,046/-

(C.Subba Rao)

Deputy Director General (E)




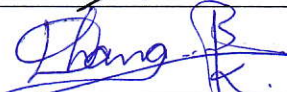
## Accompanying Faculty

Sl. No	Name of the Faculty/Emp.id Designation/College/	Male/Female	Contact Mobile Number and Email	Alternate Contact In case of Emergency
1.	Mr.G.Satti Babu	Male	8977891789	
2.	Mrs. M.D.L.Bhavani	Female	7997230298	

**UNDERTAKING LETTER - FACULTY**

We the faculty of **ELECTRONICS AND COMMUNICATION ENGINEERING** Department at Aditya College of Engineering And Technology, Surampalem - 533437 do here-by undertake the students of **II B.TECH & II SEMESTER** that we are going on **Industrial Visit** to **All India Radio Station, Visakhapatnam** organized on date **16-03-2023** time **05:00 AM** and arrival on date **16-03-2023** time **08:00 PM**. We shall undertake full responsibility of the student's actions and behaviour at all times during the course of Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out bound Training. We further undertake not to breach the safety guidelines of the ACET College at any cost.

We here-by undertake that the Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out bound Training is purely academic related and at any case .

Sl. No	Empl.id	Name of the Faculty	Signature
1.	4555	Mr.G.Satti Babu	
2.	4973	Mrs. M.D.L.Bhavani	



Sl.No	Reg.No	Name of the Student	Mobile Number	Male/ Female	Special Problem if any
1	21P31A0468	ANAPARTHI MANOHAR	7013851820	Male	
2	21P31A0469	ARI LALITHA	7337476353	Female	
3	21P31A0470	AVALA ESWAR	9390828191	Male	
4	21P31A0471	BATHINA SUNIL PRATAP	8008710366	Male	
5	21P31A0472	BAVISETTI SRI VENKATA RAMA NAGA TEJA	6305679946	Male	
6	21P31A0473	BERI VIMALA	716429399	female	
7	21P31A0475	BODDU CHAITANYA			
8	21P31A0476	BONAGIRI CHARAN KOUSALYA	7893196797	Female	
9	21P31A0477	BYRISETTI HARISH	9553031877	Male	
10	21P31A0478	CHENNUBOYINA VIJAYA SATYASRI	9392822989	Female	
11	21P31A0479	CHOPPERLA LEKISHA	7416695339	Female	
12	21P31A0480	DAMACHARLA BALAJI	9701165710	male	
13	21P31A0481	DASAM MANIKANTA	9014564277	Male	
14	21P31A0483	DONTHABATHULA POOJA	8328171554	Female	
15	21P31A0484	DUVVARAPU YUVA KUMAR	9392877843	Male	
16	21P31A0485	GAJULA ANITHA SRI	9247396775	female	
17	21P31A0487	GUDIPUDI GEETHIKA	7207342392	female	
18	21P31A0488	GUMMADI SIREESHA	7093205197	female	
19	21P31A0489	INAKOTI DURGAPRASAD	9652554594	Male	
20	21P31A0491	JEENU BHASKAR ANIL	6305627362	Male	
21	21P31A0492	KADALI KOUSALYA	9502000922	Female	
22	21P31A0494	PALIVELA VAMSI	7671892257	Male	
23	21P31A0496	KUCHIMANCHI VEERA MAHESH	8374299892	male	
24	21P31A0497	LANKA LOKESH KUMAR	8519951438	male	
25	21P31A0498	MAGANTI HARSHITHA	6309328277	Female	
26	21P31A04A0	MANCHAM NAGA VENKATA DURGA PRASAD	6301180806	MALE	



27	21P31A04A1	✓ MOHAMMAD ABDUL AZEEZ KHAN	939274535	male	
28	21P31A04A5	NALLAMILLI S V S S MANIKANTA REDDY	6281213339	male	
29	21P31A04A6	✓ PERURI GEETHA RAJESWARI	7386478195	Female	
30	21P31A04A7	✓ NARLA SWAPNA BHARATHI	9392889921	Female	
31	21P31A04A9	✓ OLETI JAYA KASTURI	9640392113	Female	
32	21P31A04B2	✓ PARA MANOHAR	9392793754	MALE	
33	21P31A04B4	✓ PENUMALA MANOHAR	9515445365	Male	
34	21P31A04B6	✓ RAMAYANAM SATYA SIVA MANI KRISHNA	6301762640	Male	
35	21P31A04B8	✓ RAYAPATI SAI PRASAD	9704458959	male	
36	21P31A04B9	✓ REDDY SRI LAKSHMI ROHITA KALYANI	9398980556	Female	
37	21P31A04C1	✓ SANGEETA DURGA VEERA VENKATA SAI	9912208594	male	
38	21P31A04C4	✓ TANJAVURU LAKSHMI NAVEENA	9052265656	Female	
39	21P31A04C5	✓ TORATI MEENAKSHI	9121457566	Female	
40	21P31A04C9	✓ VARRI KARTHIK	7032084517	Male	
41	21P31A04D0	✓ VASAMSETTI DHANA VARDHAN	8464821771	male	
42	21P31A04D1	✓ VEERA L H V SAI SREEDHAR	6305969576	Male	
43	22P35A0409	✓ PERURI PAVANI	8639003817	Female	
44	22P35A0410	✓ DASARI HEMANTH SIVA GANESH	9997517311	male	
45	22P35A0411	✓ KARANAM SIVA DHARMA RAMAKRISHNA	7702995905	male.	



## UNDERTAKING LETTER - STUDENTS

We the students of II B.TECH & II SEMESTER - ELECTRONICS AND COMMUNICATION ENGINEERING Department at Aditya College of Engineering And Technology, Surampalem - 533437 do here-by undertake that we are going on Industrial Visit to All India Radio Station, Visakhapatnam organized on date 16-03-2023 time 05:00 AM and arrival on date 16-03-2023 time 08:00 PM. Faculty and staff of ACET College will not be held responsible for any mishap/eventualities during the trip.

Sl.No	Reg.No	Name of the Student	Signature
1.	21P31A0468	ANAPARTHI MANOHAR	A. manohar
2.	21P31A0469	ARI LALITHA	A. Lalitha
3.	21P31A0470	AVALA ESWAR	A. Eswar
4.	21P31A0471	BATHINA SUNIL PRATAP	B. Sunil Pratap
5.	21P31A0472	BAVISETTI SRI VENKATA RAMA NAGA TEJA	B. S. V. R. Sagar Teja
6.	21P31A0473	BERI VIMALA	B. Vimala
7.	21P31A0475	BODDU CHAITANYA	
8.	21P31A0476	BONAGIRI CHARAN KOUSALYA	B. C. Kousalya
9.	21P31A0477	BYRISETTI HARISH	B. Harish
10.	21P31A0478	CHENNUBOYINA VIJAYA SATYASRI	CH. Vijaya Satyasri
11.	21P31A0479	CHOPPERLA LEKISHA	ch. lekisha
12.	21P31A0480	DAMACHARLA BALAJI	D. Balaji
13.	21P31A0481	DASAM MANIKANTA	D. Manikanta
14.	21P31A0483	DONTHABATHULA POOJA	D. pooja
15.	21P31A0484	DUVVARAPU YUVA KUMAR	D. yuvak
16.	21P31A0485	GAJULA ANITHA SRI	G. Anitha Sri
17.	21P31A0487	GUDIPUDI GEETHIKA	G. Geethika
18.	21P31A0488	GUMMADI SIREESHA	G. Sireesha
19.	21P31A0489	INAKOTI DURGAPRASAD	I. Durgaprasad
20.	21P31A0491	JEENU BHASKAR ANIL	J. Anil
21.	21P31A0492	KADALI KOUSALYA	K. Kousalya
22.	21P31A0494	PALIVELA VAMSI	P. vamsi
23.	21P31A0496	KUCHIMANCHI VEERA MAHESH	K. Veera Mahesh



24	21P31A0497	LANKA LOKESH KUMAR	L. Lokesh Kumar
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27	21P31A04A1	MOHAMMAD ABDUL AZEEZ KHAN	Md. Abdul Azeez Khan
28	21P31A04A5	NALLAMILLI S V S S MANIKANTA REDDY	N.S.V.S.M. Reddy
29	21P31A04A6	PERURI GEETHA RAJESWARI	P. Geetha Rajeswari
30	21P31A04A7	NARLA SWAPNA BHARATHI	N. Swapna Bharathi
31	21P31A04A9	OLETI JAYA KASTURI	O. Jaya Kasturi
32	21P31A04B2	PARA MANOHAR	P. Manohar
33	21P31A04B4	PENUMALA MANOHAR	P. Manohar
34	21P31A04B6	RAMAYANAM SATYA SIVA MANI KRISHNA	R. S.S.M. Krishna
35	21P31A04B8	RAYAPATI SAI PRASAD	R. Sai Prasad
36	21P31A04B9	REDDY SRI LAKSHMI ROHITA KALYANI	R. Kalyani
37	21P31A04C1	SANGEETA DURGA VEERA VENKATA SAI	S.D.V.V. Sai
38	21P31A04C4	TANJAVURU LAKSHMI NAVEENA	T.L. Naveena
39	21P31A04C5	TORATI MEENAKSHI	T. Meenakshi
40	21P31A04C9	VARRI KARTHIK	V. Karthik
41	21P31A04D0	VASAMSETTI DHANA VARDHAN	V. Shanavardhan
42	21P31A04D1	VEERA L H V SAI SREEDHAR,	V.L.H.V. Sai Sreedhar
43	22P35A0409	PERURI PAVANI	P. Pavani
44	22P35A0410	DASARI HEMANTH SIVA GANESH	D.S.
45	22P35A0411	KARANAM SIVA DHARMA RAMAKRISHNA	K.S.D. Ramakrishna

\* The Undertaking should repeat in all pages

## **GUIDELINES TO GET FINAL APPROVAL FOR INDUSTRIAL VISIT/CULTURAL VISIT/ SPORTS MEETS/ FIELD TRIP/STUDY TOUR/OUT BOUND TRAINING/**

- The Programme Chairs may plan only academic related tours as and when required with small groups attaching adequate or proportionate male and female faculty members (Students' tours of entertainment/fun to be discouraged)
- The Division Chair/Programme Chair approving the Industrial Visit/Field Trip/Outbound Training etc., shall ensure and endorse that the faculty members attached to the tour submit an undertaking stating that the tour is arranged only for Industrial Visit/ Study Tour/ Field Trip/ Outbound Training connected to academics, and students will not be taken or allowed to **mountain areas, rivers, canals, beaches, water parks, reservoirs, forest areas etc.**; and, they are personally liable and answerable for any such untoward incident taking place during the tour.
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- **If Travel by outside bus, FC copy of the bus should be produced with request form.**
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- **Lady faculty member should accompany girl students (It is applicable even if only one girl student is going for a trip)**
- The Accompanying faculties should submit the undertaking letter
- All students should get approval from their Proctor/Faculty Advisor and parents.
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- List of students – with details (Male / female) to be submitted.
- At least one faculty member (either male or female) of the group needs to be fully acquainted with the touring stations so that they can guide and instruct students in an appropriate way accordingly to see that the students are not getting into any unforeseen incident or accident. Information relevant to the itinerary, such as the addresses and telephone numbers of the lodging places, location of the local police stations, hospitals, clinics or first-aid units as well as the emergency call numbers en route, should be collected. Such



information should be given to the parents and the responsible person in the school before the trip for emergency needs.

- It is preferable to arrange two students (of same gender) or more to live in a room when allocating accommodation. This will facilitate provision of support to fellow members. Once the arrangement for accommodation is finalized, no student should be allowed to make any change without a proper reason so as to avoid causing confusion.
- No student shall be compelled to participate or to contribute money for any kind of tour just for the sake of fund management during the tour. In case of any such compulsion, the student(s) can report to the Safety Committee.
- The parents/guardians of the students (those who are participate in the tour) may be asked to submit an undertaking (by mail or fax or SMS) stating that the parent is permitting their ward to participate in the tour with their knowledge and at their own risk. Students if they are hostellers, they should get special leave approval from their respective Hostel authorities.
- Exit and Entry should be at ACET ( Faculty and Students joining the group from their hometowns and leaving to their hometowns after the tour is not permitted under any circumstances )
- Before leaving for Industrial Visit/ Sports Meet/ Study Tour / Field Trip / Outbound Training etc., concerned faculty organizer shall arrange to procure adequate and proper FIRST AID KIT in consultation with our University Health Centre if necessary. The faculty members shall accompany the students throughout the tour/trip and shall stay along with the students.
- The faculty organizer should carry a small handy Fire Extinguishers (which is readily available in the fire safety office – back to TT Building) in order to apply them in case of fire accidents due to electric short circuit or otherwise either during travel or while staying in hotel etc., (An "ABC" dry chemical extinguisher can be used on any kind of fire). The unused fire extinguishers shall be returned by the faculty members to the Fire Safety Office.
- No faculty member attached to the tour shall alternate or replace other faculty/staff member on his/her behalf without prior proper approval of the Dean/Director.
- It is advisable that at least one of the faculty or participants should know first aid and use of Fire extinguishers.
- Students should be reminded of the need to follow the Faculty instructions and observe all the safety regulations throughout the trip.
- After checking in a local hotel, the students should first find out where the "fire escape" is. They should also acquaint themselves with the exit direction, the escape route and the place of assembly in case of emergency.
- Faculty accompanying should pay attention to the weather forecasts and news broadcasts of the place of visit. If there is any change in weather or other conditions, a contingency plan should be worked out as soon as possible.
- The faculty should have full knowledge of the health condition of each participant in order to determine whether specific participant(s) should not be allowed to take part in the activities of the day. He/she should take timely and appropriate action having regard to the circumstances of individual cases.
- The faculty should also arrange for any sick member to see the doctor immediately and to take effective preventive measures according to the doctor's advice. If necessary, the faculty should inform the parents and the school regarding the students' health conditions as soon as possible.

- The faculty should bring along with him/her the necessary safety equipment for the tour, for example, a first aid box, communications equipment (mobile phones), torches, etc.
- The faculty should monitor the speed of the vehicle (bus) in which they are traveling to ensure it is within safety limits. He/she should remind the driver or the reception personnel of the importance of road safety when necessary.
- After returning from the tour, the concerned faculty team shall submit a **BRIEF ARRIVAL REPORT** to the Students' Safety Committee.
- Students attending the IV should submit an observation report for which internal marks may be awarded.

**Note :**

- Faculty member participating in the tour would get 2 PI points per visit (participating in College Administration)
- IV can be made in every semester as compulsory in part of the curriculum to motivate students and faculties